

**ST. FRANCIS HIGH SCHOOL**  
RECOGNISED BY THE GOVERNMENT OF KARNATAKA



**A GUIDEBOOK FOR THE PARENTS AND STUDENTS**

**DARE TO DREAM. LEARN TO EXCEL.**

Student's Name .....

Class..... Division .....

With this GUIDEBOOK and the important information and guidelines it contains, we begin our 33rd year of academic life in St. Francis High School, Koramangala.

The guidebook recognizes and reflects the strong values that bind us together as a learning community. It is an important document for the parents and students to walk together with the school to achieve the vision of our school and our families.

**2023 - 2024**

P.B. No. 3417, 8th Main, 3rd Block,  
Koramangala, Bengaluru - 560 034

# **FRANCISCAN MISSIONARY BROTHERS**

## **A LITTLE ABOUT THE SCHOOL**

St. Francis High School is an unaided Christian Minority Educational Institution which is run and administered by the CONGREGATION OF THE MISSIONARY BROTHERS OF SAINT FRANCIS OF ASSISI. The members of the Congregation follow the spirituality of St. Francis of Assisi, their Patron and Founder, Brother Pauluz Moritz. The students of St. Francis High School are called FRANCISCIANS after the name of St. Francis of Assisi.

The school follows the syllabus of the Government of Karnataka (State Syllabus) and the medium of instruction is English. With the recognition granted by the Government of Karnataka, the School has become a full-fledged institution with classes up to the Secondary Level. It is a co-educational institution and admission is open to children of all communities irrespective of caste, creed, religion or region.

Since its humble inception in 1990, St. Francis High School has grown from being just another school in the city's firmament, to an institution that is recognized for bringing about a transformation in the school education. Over the last three decades, it has grown steadily and added immense value to the areas that surround it. Initiated in 1990, it has grown from strength to strength with every passing year.

The founding principles of the school are clearly laid out to serve as the guiding light for all the stakeholders. They are clearly communicated and practiced to create and sustain a SFHS culture among the members of the staff, students and parents.

**FRANCISCIANS WE ARE.**

**FRANCISCIANS WE SHALL REMAIN.**

**A GUIDEBOOK FOR THE PARENTS  
AND STUDENTS  
2023 - 2024**

Student's Name .....

Class..... Section .....

Student's Birthday .....

Father's Name .....

Mother's Name .....

Guardian's Name .....

(if applicable)

Father's WhatsApp Number .....

Mother's WhatsApp Number.....

Residential Address.....

.....

.....

Our signatures below indicate our understanding and support of the information provided in the SCHOOL GUIDEBOOK FOR THE PARENTS AND STUDENTS for 2023-2024 including the Rules and Regulations and we, agree to abide by the same

Father's Signature: .....

Mother's Signature:.....

Student's Signature: .....

DEAR PARENTS,

As envisioned by St. Francis Xavier Province of the Congregation of the Franciscan Missionary Brothers, St. Francis High School, following the State syllabus, was established in 1990. The beginning was humble with about 100 students and three teachers. St. Francis High School is a result of the efforts of the Pioneering Brothers of the Province in accordance with the CMSF dream and vision to serve society in the field of education.

The Pioneers of our Congregation did the painstaking spadework for the realization of this Educational Institution. The school commenced its first academic year on June 06, 1990. Today the school stands on 15 acres of sprawling land along with our Institutions, St. Francis School ICSE, St. Francis Composite PU College, St. Francis Degree College and St. Francis Industrial Training Institute.

The school campus reflects many of our priorities and values, responsible use of the environment, a culture of innovation, skilful use of technology and aesthetically designed physical spaces. From a tiny seed, today St. Francis High School has grown into a large tree with state-of-the-art facilities, a beautiful campus with spacious playground and games facilities, with a strength of over 1500 students on the roll. The school also occupies a high place among the schools in Bengaluru city with extraordinary characteristics and recognitions to its credit.

At St. Francis, the students are encouraged to be creative, reflective and motivated learners. Individual talents of the children are spotted, nourished and encouraged. Apart from a rigorous academic programme, a variety of co-curricular activities for students empower them with a holistic education making them successful in life.

Brother Balaswamy Garapati  
Administrator

DEAR PARENTS,

**EDUCATION OF OUR CHILD** is a shared responsibility of the School and the Parents. The school can do a lot for the CHILD but it cannot do everything. **LEARNING** is always a joint responsibility of the school and parents. Parents and school play an equally important role in the life of every child.

Parents differ in their skills, knowledge, attitudes, resources and availability of time to support their child's engagement with the school and learning. These differences are why co-operation and shared responsibility between parents and teachers are deemed necessary to foster learning and students' success in school.

The **MISSION** of St. Francis High School is to teach every child the values of the School, Family and the Country that we hold dear to us.

As always, your support and trust will continue to be invaluable as we work towards realizing our shared responsibility. Together, let us prepare our children to meaningfully engage in a changing world, by providing them a happy, caring, secure and value-based environment, who will be socially responsible, morally upright and emotionally balanced.

With best wishes,  
Yours sincerely,

Brother Sanil Tharayil  
Principal

## **SCHOOL WORKING HOURS**

- |                        |  |
|------------------------|--|
| 1. PRE-PRIMARY SECTION | 08.25 am to 12.00 noon<br>(Monday to Friday) |
| 2. PRIMARY & SECONDARY | 08.25 am to 3:00 pm<br>(Monday to Friday)    |
| 3. Snacks Break        | 10.10 am to 10.25 am                         |
| 4. Lunch Break         | 12.30 pm to 01.00 pm                         |
| 5. Working Saturdays   | 08.25 am to 11.30 am                         |
| 6. Second Saturdays    | Holiday                                      |



## **SCHOOL OFFICE HOURS**

- Monday to Friday                      8:30 am to 2:00 pm
- Saturday                                      8:30 am to 11:00 noon
- Second Saturday                      Holiday



## **MEETING THE PRINCIPAL**

- Monday to Friday                      10:00 am to 11:00 am



## **MEETING THE COUNSELOR**

- Mondays to Saturdays                      9.00 am to 10. 00 am

**STUDENTS MUST BE INSIDE THE  
SCHOOL BUILDING LATEST BY 8:20 AM**

## OPEN DAY TIMINGS

- 8.30 am to 12. 00 noon (dates as scheduled in the handbook)
- There will be Open Day for all Classes after the Formative Assessments (four times) and Summative Assessments (Two times) during the academic year.
- Parents of all classes, desirous of meeting the Class Teachers/ Subject Teachers except on the Open Days would do so ONLY on working SATURDAYS between 8.45 am and 9.15 am. Teachers WILL NOT be available to meet the parents on other days without the permission of the Principal.
- PRE-PRIMARY SECTION will have HOLIDAYS ON ALL SATURDAYS (except when they have special events, for which advance intimation shall be sent).
- Every student is given a ‘HANDBOOK’ that would contain all the activities, and events during the academic year, including the holidays and special programmes. It must be brought to school every day.

### COMMUNICATION

SCHOOL MOBILE	8296051217
SCHOOL LANDLINE	080-25635757 / 080-25635858
SCHOOL EMAIL	<a href="mailto:franciskor.sslc@rediffmail.com">franciskor.sslc@rediffmail.com</a>

PRINCIPAL’S EMAIL	<a href="mailto:francisslc1@gmail.com">francisslc1@gmail.com</a>
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*(sending email from the school website is more appreciated).*

SCHOOL WEBSITE	<a href="http://www.stfrancishighschoolssl.com">www.stfrancishighschoolssl.com</a>
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SCHOOL FACEBOOK	St. Francis High School, Koramangala
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SCHOOL YOUTUBE	Proceed to the school website
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## **THE VISION AND MISSION STATEMENT**

The Vision and Mission of the school derive from the teachings of Jesus Christ, the Master, St. Francis of Assisi, the Patron of our School and Bro. Paulus Moritz, the Founder of the Congregation of the Franciscan Missionary Brothers.

### **OUR VISION**

To lead every child to WISDOM through an enlightened learning ambience wherein the Franciscan values of Peace, Love and Hope are instilled and integrated, empowering young minds towards a progressive and humane society.

### **OUR MISSION**

To educate every child, promoting high-quality educational environment, holistic development, academic excellence and responsible global citizenship.

We strive to create a unique atmosphere for learning, with a creative and effective integration of learning in a happy, caring, secure and value-based environment, to prepare a generation of young men and women, who are intellectually sharp, physically sound, socially responsible, morally upright and emotionally balanced.

### **OUR SCHOOL MOTTO**

**DARE TO DREAM. LEARN TO EXCEL.**

What is your dream? .....

.....

.....

How do you learn to excel? .....

.....

.....



## OUR SCHOOL VALUES AND ATTRIBUTES

The given values and attributes represent the foundational convictions as proclaimed through the Congregation of the Franciscan Missionary Brothers. The expected behaviours have been elaborated to guide the practice of these values. The school community strives to uphold these values and rise above life's challenges.

- |                    |                    |
|--------------------|--------------------|
| 1. Peace           | 8. Cleanliness     |
| 2. Compassion      | 9. Commitment      |
| 3. Integrity       | 10. Responsibility |
| 4. Determination   | 11. Discipline     |
| 5. Honesty         | 12. Unity          |
| 6. Perseverance    | 13. Respect        |
| 7. Self-Discipline | 14. Teamwork       |

Our values and attributes which align with our guiding statements, are integral to creating school culture and climate to realize our educational goals, vision and mission.



## SCHOOL ASSEMBLY

Assemblies are part of the general educational function of the school. They provide a unique format for the student community to come together for common prayers around shared values, to celebrate or to mark important occasions or milestones or appreciate performances and presentations.

- |                                 |                          |
|---------------------------------|--------------------------|
| • Mondays, Wednesdays & Fridays | Class Assembly           |
| • Tuesdays and Thursdays        | Ground Assembly          |
| • Saturdays                     | Mass PT/Enrichment Class |

## SCHOOL MORNING PRAYER

Lord, I thank you for this new day. Bless our parents and all the members of our family. Guide and bless our Principal, Brothers, teachers, staff and all the students of our school and St. Francis Institutions.

Bless us as we study and grow together. Guide us to do our best in every situation. Give us your knowledge and wisdom, so that we may grow up as responsible and respectful students. Amen.

## SCHOOL EVENING PRAYER

Lord, I thank you for the sunrise that lights up my day.  
My parents' love and care every single day.  
My teachers who unfold the ocean of knowledge before me.  
My Brothers, whose values I follow and like whom I strive to be.  
In their loving presence, may I gain strength and courage.  
For every breath, I thank you Lord.  
Bless me with a heart full of Gratitude. Amen!



## NUMBER OF TEACHING DAYS FOR FAs & SAs

	<b>Examination</b>	<b>Teaching Days</b>	The numbers of teaching days mentioned here indicate only the teaching days for each FA and SA for the academic session, 2023-2024.
1	FA - 1	22 days	
2	FA - 2	28 days	
3	SA - 1	73 days	
4	FA - 3	16 days	
5	FA - 4	22 days	The holidays and revision days that occur within the period of the FAs and SAs are not included in the number of teaching days mentioned.

## OUR SCHOOL ANTHEM - VERSION - 01

Make me a channel of your peace  
Where there is hatred let me bring your love  
Where there is injury, your pardon Lord  
And where there is doubt true faith in You

**Chorus: Oh, Master grant that I may never seek  
So much to be consoled as to console  
To be understood as to understand  
To be loved as to love with all my soul**

Make me a channel of your peace  
Where there is despair in life let me bring hope  
Where there is darkness only light  
And where there's sadness ever joy - Chorus

Make me a channel of your peace  
It is in pardoning that we are pardoned  
It is in giving to all men that we receive  
And in dying that we are born to eternal life - Chorus

## OUR SCHOOL ANTHEM - VERSION - 02

Make me an instrument of Your peace  
Where there is hatred, let me bring love  
Where there is injury, your pardon lord  
And where there's doubt, true faith in you

Make me an instrument of your peace  
Where there's discouragement, let me bring hope  
Where there is darkness, let me bring your light  
And where there's sadness, let me bring joy

Make me an instrument of your peace  
It is in pardoning, that we are pardoned  
It is in giving, that we do receive  
And it's in dying and we are born to life

## THE FRANCISCAN'S NINE POINT OATH

The students of St. Francis High School are called **FRANCISCIANS** after the name of St. Francis of Assisi. Every Franciscan is expected to follow and live the nine-point oath as given below strictly. The nine-point oath is the fundamental school rule, that all students at all times will behave well and sensibly and, show courtesy, consideration and respect for others, and do nothing that will bring the school's name into disrepute.

1. No problem will defeat me because I am the captain of the problem. I will defeat the problem with an indomitable spirit and succeed with integrity.
2. I will stand up for my principles, even if I stand alone.
3. My national flag flies in my heart and I will bring glory to my nation.
4. I will honour my father and mother at all times.
5. I will treat all my elders with the love and respect they deserve.
6. I will not discriminate anyone on the basis of language, colour, religion or state.
7. My greatest friends will be great human beings, great teachers and great books.
8. I will work with courage to achieve success in all my tasks and enjoy the success of others.
9. I will spread the message of peace, compassion and love like Saint Francis of Assisi.

**FRANCISCIANS WE ARE.**

**FRANCISCIANS WE SHALL REMAIN.**

## NATIONAL PLEDGE

India is my country / and all Indians are my brothers and sisters. I love my country/ and I am proud of its rich and varied heritage. / I shall always strive to be worthy of it. / I shall give my parents, / teachers/ and all elders/ respect/and treat everyone with courtesy. / To my country and my people, / I pledge my devotion. / In their well-being/ and prosperity alone, / lies my happiness.

## NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, jaya he  
Bharata-bhagya-vidhata.  
Punjab-Sindh-Gujarat-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Uchchala-Jaladhi-taranga.  
Tava shubha name jage,  
Tava shubha asisa mage,  
Gahe tava jaya gatha,  
Jana-gana-mangala-dayaka jaya he  
Bharata-bhagya-vidhata.  
Jaya he, jaya he, jaya he, Jaya jaya jaya, jaya he!

**THE SFHS STUDENT is someone who respects everyone, follows the rules and is eager to learn.**

Students of St. Francis High School is expected to remain self-motivated, self-directed and self-responsible always. Students must spend minimum three hours daily in reading, writing, and revising the class lessons.

## **THE PREAMBLE OF INDIAN CONSTITUTION**

WE, THE PEOPLE OF INDIA, having solemnly resolved to constitute India into a SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC and to secure to all its citizens:

JUSTICE, social, economic and political;  
LIBERTY of thought, expression, belief, faith and worship;  
EQUALITY of status and of opportunity;  
and to promote among them all

FRATERNITY assuring the dignity of the individual and the unity and integrity of the Nation;

IN OUR CONSTITUENT ASSEMBLY this twenty-sixth day of November, 1949, do HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.

### **AN IMPORTANT MESSAGE**

A child who is self-disciplined, self-motivated and regular/punctual in reporting to the school, listening attentively to the class instructions and teaching, revising the day's lesson daily, following the instructions of the subject teachers with respect to the completion of class notes, home works, on a daily basis apart from being aware of the struggles of his/her parents in life will definitely fare well in academics.

Every parent is a teacher for himself/herself. Every parent is a teacher for his/her child. Parent is a child's first teacher and school is not the only place for learning. Parents who don't spend quality time with children and their child's academic matters may regret later because the timely intervention of parents in the life of every child at home is important.

## **THE VOICE OF SFHS CHILDREN TOWARDS THE PARENTS**

1. Inform my school when you change your phone number because I am not with you during school hours.
2. My teachers are very important to me. So, I would like you to meet them on all Open Days and on all days when you are called to meet them. I assure you that they will not call you without any reason because they know you are at work.
3. My teachers take your place in school., so encourage them to help me do better. Listen to them carefully on the Open days and let me know in what way I must be guided and corrected to do my best in life.
4. My teachers are precious to me. I thank you for meeting my teachers whenever you think it's needed. You and my teachers may not be perfect but they are the most precious gifts God has ever given to me.
5. Thank you for giving me life. Please help me to make it worthwhile. In my journey, I need you always.
6. I am so blessed to get all I need. I have dreams to be achieved. Help me please!
7. My life is in your hand. Take care of my childhood. I know I am 100% responsible for how my life turns out.
8. I want you to check my class notes every day because it encourages me to do better.
9. I will walk a few steps. You walk a few more in my studies. Let us walk together.
10. I want to talk. Will you listen to me? Don't be always busy with your world! My studies are more important you know.

11. My most precious moments – the time I spend with you! Spend at least one hour with me because it helps me to do well in my studies.
12. Shall I share what I did today in the school? Do you have time to listen to me? Always remember that this is important for me.
13. Will you help me to fly? You have given me strong roots. Will you give me wings too? Will you please?

Will you help me to understand my school motto – “**Dare to dream. Learn to excel.**” I know something of my school motto but not everything. I need your help to understand it further and move forward learning to excel in school, at home and everywhere.

### CONNECTING LIVES

Connect daily with your child. Spend time with your child. Let your child experience – why you connect yourself with your child. Take time away from television/mobile/technology for a half an hour at least and just spend time listening and talking to your child. Have your meals with your children whenever possible. Each connection has a lasting impact in the life of your child. With love and prayers!

### SCHOOL LOGO

The school logo represents the very identity, mission and vision of the school. It represents the foundational values of the school management as proclaimed through the Congregation of the Franciscan Missionary Brothers. The logo represents each child’s journey towards Unity, Love and Knowledge. Every child is in search for knowledge, love and unity in the vistas of our campus.



## **RULES AND REGULATIONS**

### **ACADEMIC TERM AND EXAMINATION**

1. The academic session is divided into two terms. Term I begin from June and ends with the Dasara Vacation and term II begin from after the Dasara vacation and ends in March with final examination. The school holds Four Formative Assessments (FAs) and two Summative Assessments (SAs) in an academic session for Classes I to X.
2. The Summative Assessment is conducted towards the end of each term. Parents are expected to follow and instruct their child/children – all the information regarding the schedule, exam date-sheet, portions and revisions for the FAs and SAs as given in the Guidebook for Parents.
3. The school values academic honesty and integrity as core values in students. It nurtures fair practices in teaching, learning and assessment. Students are responsible to understand and their academic honesty. An age-appropriate procedure is followed while investigating a case of academic malpractice. Students found indulging in any form of malpractices in connection with any assignments/tests/exams/will be dealt with seriously.
4. Students absent from the examinations will not be re-evaluated except in the case of verified medical condition or approved letter. Teachers are not required to set exams for students who are absent without sectioned leave/without the permission of the Principal.
5. Subjects for each day wise FA tests and SA-1 exams are scheduled and remain the same for all the FAs and SA- 1 and the same will be the Time Table for all the exams during the academic year 2023-24. Details are given at the end of the guidebook.

6. Hall Tickets will be issued to the students for SA-I and SA-II exams and it is mandatory for the students to enter the examination rooms.
7. Portions will be uploaded in the website 10 days prior to each FA test and 15 days prior to each SA exams so that the students are expected to be well prepared for the exams to avoid poor academic performance or failure.
8. Revision will be conducted prior to 3 working days before the commencement of the FAs and five working days prior to the SAs as scheduled.
9. It is the duty of every student to complete class notes on time and get the correction done with the concerned subject teachers.



### **OPEN DAY**

1. The Open Day will be conducted after each Formative Assessment and Summative Assessment. Parents can view and check the answer sheets of their child/children on the Open Days. The answer sheets of Summative Assessment II will be refrained from viewing on the Open Day. The Open Day for Summative Assessment II will be the Result Day too.
2. Time slots for the parents to attend the Open Day will be communicated to the students three days prior to all the Open Days. This is to ensure that parents have the equal opportunity to discuss their child's progress with the teachers within the given time. Parents must strictly follow the given time to attend the Open Day. It is compulsory for the parents to attend all the Open Days.
3. The school maintains a report of the attendance of parents on the open day.

4. Parents have the opportunity to drop their feedback/concerns/ suggestions/appreciations/or grievances, if any, with child's name, class and section, in the suggestion box provided in the school entrance on the Open Days. Parents are requested to ensure that the name, class and division of the students are mentioned in all letters addressed to the school.
5. The school expects parents to attend Orientations, Open Day Meetings and school functions as per the schedule communicated to them, and thus show their interest in their child's school activities.



## ATTENDANCE

1. Regular classroom attendance is essential for developing successful life skills including self-discipline, responsibility and punctuality. It is important that parents promote the view that regular attendance and timeliness are important to ensure the best possible learning outcomes. Irregularity and frequent absenteeism lead to disconnect in children's learning.
2. Regular attendance and punctuality are keys to a students' academic success; no matter what the age of the learner. Parents must ensure that their children are punctual to school unless the children are sick.
3. Students are not granted leave outside the regular vacation periods. Parents are not entitled to take children for holidays during school days. Leave of absence must be applied for in advance only when they are convinced of its absolute necessity.
4. Students who are suffering from contagious diseases should not be sent to school. Sick leave should be accompanied by a medical certificate from the doctor who is treating.
5. Those who are falling sick during school hours will be taken

care of by the school and parents will be informed of the sickness, so that they can take the children home for further treatment.

6. On the re-opening day of the school and after every long holiday like Dasara and Christmas, attendance is compulsory. It is mandatory for the students to have 80 % of attendance for the promotion to the next class, failing which the results will be withheld.



### **STUDENTS' ARRIVAL TO SCHOOL**

1. Parents must ensure that their children arrive at and leave school punctually. Students arriving late to school miss out on the opportunity to start their day in a relaxed and comfortable manner.
2. Students should aim to be inside the school building by 8. 15 a.m. The first bell for the school assembly is rung at 8.25 am. Strict action will be taken against habitual latecomers. The school entrance doors will be closed at 8.25 am.
3. Students found to have come late for more than five days in a month will not be allowed to attend classes and on continued occurrence, disciplinary action shall be taken against them.
4. Students must leave the school campus once they come out of the school building. They are not expected to wander about or gather together on the ground without the consent of the teachers.

## **SCHOOL UNIFORM AND APPEARANCE**

1. Students must come to school wearing the complete school uniform. Regular uniform must be worn on Mondays, Tuesdays, Thursdays and Fridays across all classes.
2. Blue Uniform (Track Suit) will be worn on Wednesdays across grades from I to X. The House colour Sports uniform will be worn on Saturdays. Uniform is compulsory on all Open Days and when students represent the school at external events.
3. Uniform must be washed, cleaned and neatly ironed. Shirts need to be tucked in neatly. Students must wear the school ID card every day without fail. If the ID card is lost or broken students must get a new one immediately.
4. Nails to be pared and clean. Personal cleanliness, hygiene and neatness is expected at all times. Shoes must be neat and clean. The shoes prescribed by the school only to be worn.
5. Girls must use black head band for short hair. Shoulder length hair can be tied into two ponies with a black band and two plaits with black band for long hair. Boys must compulsorily drop their hair and absolutely no fashion cut. Hair must be neatly combed; fancy hairstyles/ haircuts and colored hair will not be permitted.
6. To ensure simplicity and uniformity among students wearing bindi, jewellery, kajal, long earrings, mehendi, nail polish, kada and other accessories to school is not permitted. A pair of simple earrings, preferably studs (only for girls), may be worn to school.

## **SCHOOL SHOES**

Students must wear the school shoes as per the given specifications. Black Velcro Bata Shoes for Classes I to IV and Black Bata shoes with Lace for Classes V to X on Mondays, Tuesdays, Thursdays and Fridays and Bata Navy Blue Canvas Shoes for Classes I to X on Wednesdays and Saturdays.

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## **STUDY MATERIALS**

1. All the school books must be neatly bind, labelled with the student's name, class, section and subject.
2. It must be neatly maintained throughout the year.
3. Books must be brought according to the days' time-table without fail.
4. Students are not permitted to tear, paste stickers and colour the pages of school notebooks unless specifically instructed by the teachers.
5. Carry a simple pencil-box with a sharpener, pencils, pens, eraser and a ruler.
6. Random bag check will be followed and if students are found carrying any extra books which is not according to the time-table, the books will be taken and not returned.

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## **GENERAL CONDUCT**

1. There is one fundamental school rule, which is that all students at all times will behave well and sensibly and show courtesy, consideration and respect for others, and do nothing that will bring the school's name into disrepute.

2. All school rules apply to all students from the time they leave home for school until they have returned home at the end of the school day, or while taking part in any activity organized by, or related to the school.
3. All school rules apply to students when they are travelling on the school bus. Continued disorderly conduct shall be sufficient reason for refusing school bus service to a student.
4. The school reserves the right to make changes in the school rules and regulations which will be communicated to students and parents.
5. All students are required to behave courtesy at all times, conform to the norms of good conduct and respond readily and careful to requests concerning good order and discipline that may be made from time to time by the teachers and school management.
6. All students are expected to contribute to a positive learning atmosphere in the class by co-operating with the teacher, getting work done on time, contributing to discussions, asking questions and avoiding distractions in the class.
7. Students are not permitted to loiter outside classrooms or laboratories. When using staircases and corridors, students are requested to keep to the left.
8. English is the spoken language in the campus. Everyone in the campus is expected to follow this rule.
9. Being a co-educational institution, appropriate behaviour and healthy friendship is expected between students.
10. Any unhealthy relationship found in the campus will be dealt strictly.
11. No student is to be found wandering around the ICSE School, PUC, Degree College premises in the campus.

12. Students' actions and language should be courteous at all times. Students must not indulge in fights (physically or verbally) with other students in the campus. Stringent action will be taken against the students instigating in such acts.
13. Serious action will be taken on those who fail to treat others (students and staff) with respect, including any communication written, personal contact, e-mail, social media, use of threatening language etc.
14. Students indulged in any other act or behaviour such as theft, fraud, deceit aiding in copying during exams, misuse of school premises etc, that bring disrepute to the school will be suspended.
15. All unresolved disagreements amongst peers must be brought to the class teacher's notice.

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### **STUDENT - DISCIPLINE**

Discipline is about teaching children about appropriate behavior and helping them to become independent and responsible students. The purpose of discipline is to encourage moral, physical, and intellectual development and to develop a sense of responsibility in children.

1. Students must greet, respect and obey their teachers and school authorities at all times.
2. All school and House leaders must be given due respect.
3. Hauling, running, playing and shouting in the classrooms and corridors are prohibited.
4. No student should enter any classroom other than his/her and any other floors without the permission from the teachers.



5. While going for the Assembly, Library, Computer Lab, PT, Dance, Music classes and Lunch Break students must go in silence, in a single line without disturbing the neighbouring classes.
6. Students must remain in their respective classroom during the Short Break to have their snacks.
7. Alternate days for boys and girls will be assigned for them to go down for their Lunch Break.
8. No carrying money to school unnecessarily.
9. No student is allowed to visit the canteen for the short break or lunch break. A plausible letter is to be given by the parents and only after the approval of the principal a lunch token will be issued from the office.
10. Due to various reasons separate entry and exit for the boys and girls are arranged.
11. Girls from classes IV - X are supposed to enter and exit from the Old Building staircase only.
12. All the students from classes I, II, III and the boys of classes IV - X are supposed to enter and exit from the main entrance only.
13. Students are not allowed to use the washroom during class time, unless required. Such needs must be attended to during the break.
14. If any student has a medical problem, the same must be brought to the notice of the class teacher/nurse in writing on the day the school re-opens.

## **NO PLASTIC IN SCHOOL**

1. To ensure the campus is a “Plastic Free Zone”, plastic is strictly prohibited in the school campus.
2. Students are not supposed to bring any kind of plastic bottles or plastic tiffin box.
3. Students can bring a steel/copper water bottle.
4. Students can bring the snacks or lunch in a steel tiffin box and not in any kind of wrappers of snacks.
5. NO JUNK FOOD ALLOWED



## **SCHOOL PROPERTY**

1. Each individual student should take pride in keeping the school campus clean and green.
2. Students must take care of the school property. No scratching, writings or drawings should be done on the school furniture or walls.
3. Damage done by accident must be reported to the class teacher. Students who willfully damage school property will have to face the consequences.
4. In addition, those who cause the damage will be liable to repair the same at their own expense or required to be made good in identical replacement.

## **STUDENT COUNSELOR**

The parent-student counselor in St. Francis High School addresses the academic, social and psychological needs of students and help to reinforce those values and character traits that we have identified as a community and family.

The counselor works with all students and parents on a confidential basis as long as maintaining a confidence does not put the student at risk or create professional or personal liability for the counselor or the school. The counselor also co-ordinates with the section coordinators, subject teachers and class teachers to address and deal with the students as and when required.

The student counselor also works on the following

1. Addressing students mental, emotional, social and academic development.
2. Helping students identify their abilities, capacities and interests.
3. Supporting students in their personal development and learning.
4. Guiding parents on the right way of bringing up kids and making them understand the rules and regulations of the school.
5. Identifying early behavioral problems of students and taking suitable steps for them.
6. Enhancing coping skills, promoting decision making and improving students approach to life.
7. Encouraging students about their talents and supporting them to improve the self-esteem.
8. Educating students regarding proper study habits and assisting them in their development.

## **CHILD PROTECTION POLICY**

1. The school is committed to safeguarding and protecting the right of children in its care, including their right to be protected from the harmful influences abuse and exploitation. We ensure compliances of the Child Safeguarding and Protection Policy through orientations and seminars being conducted in the school for the children, staff and the supporting staff in the school.
2. It is obligatory for parents, guardians, teachers, and helping staff to report incidents of physical or psychological violence, aggression, harassment, immediately or within the next school day to the academic co-ordinators/school counselor who, in turn, shall inform the principal immediately. Students are encouraged to report incidents for which they themselves or others may be the victim.
3. As per this policy, there is a Child Protection Committee to act on any complaint received. The Committee comprised 3 staff members one from each section of the School, Primary and Secondary.

- |                      |                  |
|----------------------|------------------|
| 1. Student Counselor | Ms. Jiji Thomas  |
| 2. Primary Section   | Ms. Arokia Mary  |
| 3. Secondary Section | Ms. Meble Thomas |

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## **SOCIAL SERVICE PROGRAMME**

1. A key feature of St. Francis High School is providing and enduring learning experience to instill the values of caring, compassion, and empathy in students. These values lie at the heart of the SFHS service-learning activity and equip students with the knowledge and skills to bring about positive change. In this regard, the school had initiated the Social Service Programme, called MISSION SFHS to reach out to the less privileged children in the periphery,

2. The MISSION endeavours to establish a community of parents, students and well-wishers willing to share their blessings and resources with the less privileged children especially who are in the periphery of life.
3. The objective of the MISSION is to develop a sense of social responsibility and a feeling of empathy for others among the children. With the motto “ONE CHILD FOR ONE CHILD,” we aim to create a community of children who care, share, and encourage other kids who live in poverty and deprived of the basic necessities of human life.



### **ADMISSION AND WITHDRAWAL**

1. New students will be admitted after a written and oral test and on payment of the first two installments of fees. The amount thus paid will not be refunded even if the student for any reason should leave the school after the admission within the academic year.
2. A month's notice is to be given before the withdrawal of a pupil. Such notice is to be given by the person responsible for the student. A student who desires to discontinue studies should take the Transfer Certificate immediately.
3. No transfer certificate will be granted until the school dues are fully paid.
4. Children who absent themselves for more than 10 consecutive working days without prior permission will have their name struck from the school roll.

## DISMISSAL

1. Irregular attendance, habitual idleness, disobedience or defiance of authority, lack of sufficient efforts to improve in studies, conduct against the moral tone of the school and parental non-cooperation with the staff or school authorities are sufficient reasons for dismissal of a student.
2. A student involved in any incident even outside the school which brings discredit to the institution either because of unpleasant nature or inviting criminal or legal action by police or by the court will be dismissed from the school without further inquiry.
3. The school reserves the right to dismiss the student whose conduct is harmful and who is also damaging the physical and moral well being of other students and of the school or whose parents show little interest in the progress of their wards.



## HOUSE SYSTEM

1. Students are allocated to one of the four houses – (I) **House of Peace**, (II) **House of Knowledge**, (III) **House of Hope** and (IV) **House of Courage**) from Class I onwards.
2. Membership of a house is an essential part of a student's education, helping each child to become a responsible as well as proud member of a community through participation in games and other house activities.
3. The house system gives children of different age groups the opportunities to bond together. Those house system fosters competitive and team spirit and nurtures a sense of belonging by being part of a cohesive group.

## HOUSE NAMES, PATRON AND MOTTO

	HOUSE NAME	HOUSE PATRON	HOUSE MOTTO
4	House of Peace	Mother Teresa	Love God And Others
3	House of Knowledge	Helen Keller	Believe You Can
2	House of Hope	APJ Abdul Kalam	Never Stop Dreaming
1	House of Courage	Nick Vujicic	Rise To Reach Out

## STUDENT COUNCIL

The Head Boy and Head Girl along with the House Captains and House Vice-Captains, Sports Captions, Sports Vice-Captains from each of the four houses are members of the student Council. It provides students an opportunity to develop leadership qualities and realize for themselves the values and importance of democratic principles through their own hands-on management of student affairs at the school.

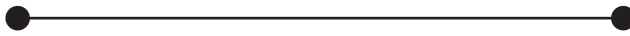


## LOST AND FOUND ITEMS

1. Students need to take complete responsibility for their belongings in school and on all trips. All materials carried by the students must be clearly labelled with the child's full name and class.
2. Everyday items such as water bottles, lunch boxes, stationeries, shoes and clothes are deposited in the open storage on the ground floor.
3. Students who have lost them need to look for their lost items in this area after the school hours with the help of the person in charge of lost and found.

## **STUDENT BIRTHDAY**

1. The school recognizes that birthdays are special for students. On birthdays, the school greets, prays and sing the birthday song for the children who celebrate their birthdays.
2. Parents are requested not to send chocolates, or candies with children for valid reasons. Parents are requested not to send any gifts for any staff member of the school. On their birthday, students may wear cloths of their choice that conform to norms of modesty.
3. The birthday student can contribute a story book or motivational book (not mandatory) to the library with his/her name and the date mentioned. It will be a memory and a birthday gift for the entire school.
4. Certain days on the school calendar are designated ‘non-uniform ‘days. On such days, students may wear color dress provided that it meets the standards and expectations of the school and community.
5. On non-uniform days, students are required to dress appropriately and follow the guidelines set by the school. Bare shoulder, short dresses, distressed clothing, are not acceptable in the school.



## **MOBILE AND ELECTRONIC DEVICES**

1. Students are not allowed to bring to school any electronic gadgets, mobiles and accessories. Any electronic devises (including wearables) found on a student in the school will be confiscated for a period of one year.
2. There may be cases, when parents expect children to contact them after the school. In such cases, mobile is allowed with written request from the parents and permission from the principal under condition that the mobile is handed over to the School Office at the time of entry to the school and collect them on their way out.



## **DISCIPLINE - CODE OF CONDUCT FOR STUDENTS**

1. I will reach school on time, so I am prepared for the day
2. I will reach class or assemblies on time, so that I can fully participate
3. I will submit all assignments on time, to develop the right work ethics
4. I will participate fully in all classes, events and trips.
5. I will pay attention and co-operate with my teachers at all times
6. I will speak politely and respectfully with my teachers, peers and others
7. I will behave with integrity and accountability
8. I will eat during the break time in designated areas only and will throw garbage in bins
9. I will walk quietly in a queue in the corridor and on stairs in order
10. I will switch off all the lights and fans when not in use, in order to save energy.
11. I will maintain cleanliness in the classroom and school as it is a sign of healthy living.
12. I will always be ready to lend a helping hand to others.
13. I will take good care of my I D Card and wear it each day for my safety.
14. I will enter or leave the classroom only with the teacher's permission.
15. I will bring all necessary equipment to class, including books and stationery
16. I will be a peacemaker, acting with self-control in all situations.

17. I will take good care of school property so that others can use it too.
18. I will speak truthful, kind words about others.
19. I will only bring materials to school that will help my study.
20. I will play with school sports equipment only on the playground or field after prior permission
21. I will treat each other with respect and care, avoiding spoken or written words or actions which cause emotional or physical injury or which intimidate or humiliate others.
22. I understand that this code will be reinforced across the school and that violation of any part of it will lead to consequences and sanctions.

**I request the school to kindly inform my parents if  
I am found violating the code of conduct  
often and frequently.**

### **SCHOOL BUS RULES**

1. Bus routes and rules are specified on the school noticeboard. Discontinuation of bus service in between the year will not be permitted unless for the following reasons (a) admission cancellation (b) change of residence.
2. Bus routes and stops may be determined and may be modified at the discretion of the school.
3. School bus will run only to the bus stops of the locality fixed by the authorities and not to individual houses/lanes. No request for alteration of routes will be entertained.
4. Damage caused if any to the bus by any student will have to be made good by them.

5. Students are prohibited from fighting. Loud talking, using vulgarity, pushing, spitting, throwing objects off the bus, hanging out the windows, chewing gum, or any other disruptive behaviors in the school bus.
  6. Students are to remain safe distance from road while waiting for the bus.
  7. Students are to ride only in the busses to which they are assigned unless a change is authorized by the School Administrator/Principal.
  8. Parents/guardians must come to leave and receive the child at least five minutes earlier than the scheduled bus time.
  9. Students not in time for the bus will have to make their own arrangements on that day to come to the school. The same holds good in case of unforeseen bus breakdown.
- 

### **SCHOOL E-NEWSLETTER**

The school publishes an E-Newsletter, titled, **“THE VOICE OF PEACE”**, twice in a year – in October and March. It aims at opening up new vistas of creative engagement among the students showcasing their achievements, literary skills, and talents.

The news-letter will also include the events and programs being organized during the period as mentioned above. Motivational and authentic articles and write-ups about the school life and activities from the students will be accepted and published in the E-Newsletter.

## **WEEKLY HOMEWORK SCHEDULE FOR CLASSES I TO X**

1. The weekly homework as scheduled for Classes I to X by the subject teachers of respective classes are intended to be carried out by the students during non-school hours. The students are expected to attend the homework regularly.
2. The homework as mentioned doesn't cover all the teaching subjects especially in the lower classes, however, the students must be self responsible in reading and revising the day's lesson regularly even if homework is not given/asked for the day.
3. Parents must ensure that the students follow the schedule for the homework without fail and do the task before reporting to the school on the next day or as directed by the subject teacher.
4. Parents must monitor the child/children and ensure that the children complete their homework, revise the lesson, engage themselves in improving their writing and reading skills on a regular basis.
5. Please ensure that your child cultivates the habit of reading her/his lessons daily at home. Every child must revise the lesson taught in the class every day and not only engaging himself / herself in completing the homework and activities at home. This will help her/him to easily understand the lesson and also remember it well.

### **HOME WORK SCHEDULE FOR CLASSES I - IV CLASS I A & B**

<b>Days</b>	<b>Written</b>	<b>Oral</b>
Monday	Maths	Kannada
Tuesday	English	EVS
Wednesday	Kannada	Maths
Thursday	EVS	English
Friday	Maths & English	-

### CLASS II A & B

<b>Days</b>	<b>Written</b>	<b>Oral</b>
Monday	Maths	Kannada
Tuesday	English	EVS
Wednesday	Kannada	Maths
Thursday	EVS	English
Friday	Maths & English	-

### CLASS III A

<b>Days</b>	<b>Written</b>	<b>Written</b>	<b>Oral</b>
Monday	English	Kannada	EVS
Tuesday	Maths	EVS	English
Wednesday	Kannada	English	Maths
Thursday	Hindi	Maths	English
Friday	Maths	EVS	Kannada

### CLASS III B

<b>Days</b>	<b>Written</b>	<b>Written</b>	<b>Oral</b>
Monday	English	Kannada	EVS
Tuesday	Maths	EVS	English
Wednesday	Kannada	English	Maths
Thursday	EVS	Maths	English
Friday	Maths	Hindi	Kannada

### CLASS IV A

<b>Days</b>	<b>Written</b>	<b>Written</b>	<b>Oral</b>
Monday	Hindi	English	EVS
Tuesday	Maths	Kannada	English
Wednesday	EVS	English	Maths
Thursday	Kannada	Maths	English
Friday	Maths	EVS	Kannada

### CLASS IV B

<b>Days</b>	<b>Written</b>	<b>Written</b>	<b>Oral</b>
Monday	English	Kannada	EVS
Tuesday	Maths	EVS	English
Wednesday	Hindi	English	Maths
Thursday	Maths	Kannada	English
Friday	EVS	Maths	Kannada

### CLASS V A

<b>Days</b>	<b>Subject</b>	<b>Subject</b>	<b>Subject</b>
Mondays	Kannada	English	E V S
Tuesdays	Maths	EVS	Computer
Wednesdays	Kannada	Maths	English
Thursdays	Kannada	Hindi	E V S
Fridays	Maths	EVS	English
Saturdays	Maths		

### CLASS V B

<b>Days</b>	<b>Subject</b>	<b>Subject</b>	<b>Subject</b>
Mondays	Maths	EVS	English
Tuesdays	Maths	Kannada	Computer
Wednesdays	Maths	Kannada	Hindi
Thursdays	English	E V S	Kannada
Fridays	Maths	English	E V S
Saturdays	E V S		

### CLASS VI A

<b>Days</b>	<b>Subject</b>	<b>Subject</b>	<b>Subject</b>
Mondays	Science	English	Kannada
Tuesdays	Maths	Social Science	English
Wednesdays	Maths	Kannada	Hindi
Thursdays	Science	English	Hindi
Fridays	Maths	Kannada	Social Science
Saturdays	Computer		

### CLASS VI B

<b>Days</b>	<b>Subject</b>	<b>Subject</b>	<b>Subject</b>
Mondays	Maths	Kannada	Social Science
Tuesdays	Maths	English	Science
Wednesdays	Hindi	Kannada	Social Science
Thursdays	Maths	English	Computer
Fridays	English	Science	Hindi
Saturdays	Kannada		

### CLASS VII A

<b>Days</b>	<b>Subject</b>	<b>Subject</b>	<b>Subject</b>	<b>Subject</b>
Mon	English	Social Science	Maths	Kannada
Tue	Maths	Science	Social Science	Hindi
Wed	Kannada	English	Maths	Science
Thu	Hindi	Social Science	English	Kannada
Fri	Computer	Maths	Social Science	Science
Sat	Science			

### CLASS VII B

Days	Subject	Subject	Subject	Subject
Mon	Maths	Science	Social Science	English
Tue	Science	Hindi	Kannada	Maths
Wed	Science	English	Kannada	Social Science
Thu	Hindi	English	Social Science	Maths
Fri	Maths	Computer	Social Science	Science
Sat	Kannada			

### CLASS VIII A

Days	Subject	Subject	Subject	Subject
Mon	Maths	Social Science	Hindi	English
Tue	Maths	Physics / Chemistry	Kannada	English
Wed	Maths	Social Science	Computer	Hindi
Thu	Biology	Kannada	Social Science	English
Fri	Maths	Physics / Chemistry	Hindi	Kannada
Sat	Social Science			

### CLASS VIII B

Days	Subject	Subject	Subject	Subject
Mon	Maths	Physics / Chemistry	Social Science	Hindi
Tue	Maths	English	Social Science	Kannada
Wed	Maths	English	Biology	Hindi
Thu	Computer	Physics / Chemistry	Social Science	Kannada
Fri	Maths	Social Science	Kannada	English
Sat	Hindi			



### CLASS IX A

Days	Subject	Subject	Subject	Subject
Mon	Social Science	Maths	English	Hindi
Tue	Computer	Maths	Hindi	Kannada
Wed	Physics / Chemistry	Kannada	English	Social Science
Thu	Biology	Maths	Hindi	Social Science
Fri	Physics / Chemistry	Maths	Kannada	Social Science
Sat	English			

### CLASS IX B

Days	Subject	Subject	Subject	Subject
Mon	Social Science	Maths	English	Kannada
Tue	Physics / Chemistry	Maths	Hindi	Social Science
Wed	Computer	Kannada	English	Social Science
Thu	Physics / Chemistry	Maths	Hindi	Social Science
Fri	Hindi	Maths	English	Biology
Sat	Kannada			

### CLASS X A

Days	Subject	Subject	Subject	Subject
Mon	Maths	English	Social Science	Biology
Tue	Maths	Social Science	Hindi	Kannada
Wed	Physics/Chemistry	Hindi	English	Kannada
Thu	Social Science	Kannada	Maths	Computer
Fri	Maths	Social Science	Physics/Chemistry	Hindi
Sat	English			

### CLASS X B

Days	Subject	Subject	Subject	Subject
Mon	Physics / Chemistry	Maths	Computer	Social Science
Tue	English	Maths	Hindi	Kannada
Wed	Kannada	Hindi	English	Social Science
Thu	Physics / Chemistry	Social Science	Maths	Kannada
Fri	Hindi	Maths	Biology	Social Science
Sat	English			

**FORMATIVE ASSESSMENT (FA) QUESTION  
PAPER PATTERN AND DIVISION OF MARKS  
FOR CLASSES I TO X**

**CLASS -I  
ENGLISH**

- |                              |             |
|------------------------------|-------------|
| I. Meanings.                 | (2x ½ =1)   |
| II. Fill in the blanks.      | (2x ½ =1)   |
| III. Opposite/Rhyming words. | (3x ½ =1 ½) |
| IV. Missing letters.         | (3x ½ =1 ½) |
| V. Answer the following.     | (5x1=5)     |
| VI. Do as directed.          | (10x1=10)   |

**KANNADA**

**FA-1 & FA-2**

- I. Alphabets
- II. Oothakshragalu
- III. Guneethaaksharagalu
- IV. Kannada Ankigalu
- V. Reading

**FA-3 & FA-4**

- |                           |           |
|---------------------------|-----------|
| I. Fill in the blanks.    | (5x1=5)   |
| II. Answer the Following. | (6x1=6)   |
| III. Match the following. | (4x ½ =2) |
| IV. Do as directed.       | (6x1=6)   |
| V. Poem.                  | (1x1=1)   |

**MATHS**

- |   |           |
|---|-----------|
| I. Fill in the banks/Choose the correct answer. | (6x ½ =3) |
| II. Match the following/ True or False.         | (4x ½ =2) |
| III. Do as directed.                            | (7x1=7)   |
| IV. Solve the following.                        | (3x2=6)   |
| V. Tables.                                      | (1x2=2)   |

## **EVS**

- I. Odd one out. (3x1=3)
- II. Fill in the blanks (6x ½ =3)
- III. True or False. (6x ½ =3)
- IV. Match the following. (4x ½ =2)
- V. Missing letters. (4x ½ =2)
- VI. Answer the following. (6x1=6)
- VII. Drawing. (1x1=1)

## **CLASS -II**

### **ENGLISH**

- I. Meanings. (4x ½=2)
- II. Rhyming words/Make sentences. (4x ½=2)
- III. Opposites. (4x ½=2)
- IV. Poem. (1x3=3)
- V. Answer the following (5x1=5)
- VI. Grammar. (6x1=6)

### **KANNADA**

- I. Fill in the banks. (6x ½ =3)
- II. Rhyming words/Opposites. (4x ½ =2)
- III. Meanings. (4x1=4)
- IV. Poem. (1x4=4)
- V. Who said to whom? (2x1=2)
- VI. Answer the following. (5x1=5)

### **MATHS**

- I. Fill in the banks/Choose the correct answer. (6x ½ =3)
- II. Match the following/ True or False. (4x ½ =2)
- III. Do as directed. (7x1=7)
- IV. Solve the following. (3x2=6)
- V. Tables. (1x2=2)

## EVS

- I. Odd one out. (3x1=3)  
II. Fill in the blanks. (6x ½ =3)  
III. True or False. (6x ½ =3)  
IV. Match the following. (4x ½ =2)  
V. Missing letters. (4x ½ =2)  
VI. Answer the following. (6x1=6)  
VII. Drawing. (1x1=1)

## CLASS-III&IV

### ENGLISH

- I. Meanings (4x ½ =2)  
II. Rhyming words/Make sentences. (4x ½ =2)  
III. Opposites. (4x ½ =2)  
IV. Poem. (1x3=3)  
V. Answer the following (5x1=5)  
VI. Grammar. (6x1=6)

### KANNADA

- I. Fill in the blanks. (6x ½ =3)  
II. Do as directed. (4x ½ =2)  
III. Meanings. (4x1=4)  
IV. Poem. (1x4=4)  
V. Who said to whom? (2x1=2)  
VI. Answer the following. (5x1=5)

### MATHS

- I. Choose the correct answer/Fill in the blanks. (5x ½ =2 ½)  
II. Match the following/ True or False. (5x ½ =2 ½)  
III. Do as directed. (5x1=5)  
IV. Solve the following. (5x2=10)

## EVS

- I. Fill in the blanks. (3x1=3)  
II. Choose the correct answer. (3x1=3)  
III. Match the following. (3x ½ =1 ½)  
IV. Write true or false. (3x ½ =1 ½)  
V. Answer the following in a sentence. (5x1=5)  
VI. Answer the following in two to three sentences. (2x2=4)  
VII. Diagram. (1x2=2)

## CLASSES V TO IX

### ENGLISH

(20 MARKS)

- I. Objective type questions {5}  
II. Meanings, make sentences & grammar (½ mark each)  
III. Answer in a sentence {5x1=5}  
IV. Answer in two or three sentences {4x2=8}  
V. Poem {2}

### KANNADA

(20 MARKS)

- I. Do as directed {10x ½ =5}  
II. Answer in two or three sentences {3x2=6}  
III. Reference to context {2x2=4}  
IV. Poem {2}  
V. Essay/ letter/ Proverb {3}

### HINDI

(20 MARKS)

- I. Objective type questions {5 } (Meanings, opposites and grammar for ½ mark each)  
II. Answer in a sentence {5x1=5}  
III. Answer in two or three sentences {4x2=8}  
IV. Poem {2}

**CORE SUBJECTS**

**(20 MARKS)**

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| I. Choose the correct answer         | {5x $\frac{1}{2}$ =2 $\frac{1}{2}$ } |
| II. Fill in the blanks               | {5x $\frac{1}{2}$ =2 $\frac{1}{2}$ } |
| III. Answer in a sentence            | {5x1=5}                              |
| IV. Answer in two or three sentences | {5x2=10}                             |

**CLASS X**

- |                                       |          |
|---------------------------------------|----------|
| I. MCQ                                | {5x1=5}  |
| II. Answer in a sentence              | {5x1=5}  |
| III. Answer in two or three sentences | {5x2=10} |
-

**SUMMATIVE ASSESSMENT QUESTION PAPER  
PATTERN AND DIVISION OF MARKS FOR  
CLASSES I TO X**

**CLASSES I & II**

<b>English</b>		<b>Total Marks 40</b>
I	Word Meanings	4 x 1 = 4
II	Rhyming words	4 x 1 = 4
III	Fill in the blanks	5 x 1 = 5
IV	Opposites	4 x 1 = 4
V	Naming words (Grammar)	10 x 1 = 10
VI	Quote from memory/Make Sentences	1 x 3 = 3
VII	Answer the following	10 x 1 = 10

<b>Kannada</b>		<b>Total Marks 40</b>
I	Word Meanings	3 x 1 = 3
II	Fill in the blanks	4 x 1 = 4
III	Match the following	4 x 1 = 4
IV	True / False	4 x 1 = 4
V	Rhyming words	3 x 1 = 3
VI	Quote from memory	1 x 4 = 4
VII	Who said to Whom	4 x 2 = 8
VIII	Answer the following	10 x 1 = 10

<b>Maths</b>		<b>Marks - 40</b>
I	Fill in the blanks	5 x 1 = 5
II	Match the following	5 x 1 = 5
III	True of false	4 x 1 = 4
IV	Do as directed	7 x 2 = 14
V	Solve the following	4 x 2 = 8
VI	Tables	2 x 2 = 4

<b>E V S</b>		<b>Marks - 40</b>
I	Choose the correct answer	4 x 1 = 4
II	True / False	4 x 1 = 4
III	Fill in the blanks	6 x 1 = 6
IV	Match the following	4 x 1 = 4
V	Name the following	4 x 1 = 4
VI	Diagram	1 x 3 = 3
VII	Answer the following	10 x 1 = 10
VIII	Fill in the missing letters	5 x 1 = 5

### CLASSES- III & IV

<b>English</b>		<b>Marks - 80</b>
I	Word Meanings	5 x 1 = 5
II	Rhyming words	5 x 1 = 5
III	Opposites	6 x 1 = 6
IV	Fill in with suitable words	5 x 1 = 5
V	Quote from memory	4 x 1 = 4
VI	Answer in a word	10 x 1 = 10
VII	Answer in two sentences	10 x 2 = 20
VIII	Grammar	15 x 1 = 15
IX	Composition	1 x 5 = 5
X	Comprehension	1 x 5 = 5

<b>Kannada</b>		<b>Marks - 80</b>
I	Word Meanings	5 x 1 = 5
II	Fill in the blanks	5 x 1 = 5
III	Opposites	5 x 1 = 5
IV	Rhyming words	5 x 1 = 5
V	True / False	5 x 1 = 5
VI	Match the following	5 x 1 = 5
VII	Synonyms	4 x 1 = 4
VIII	Book language	4 x 1 = 4



IX	Quote from memory	$1 \times 4 = 4$
X	Make sentences	$4 \times 1 = 4$
XI	Who said to Whom	$6 \times 2 = 12$
XII	Answer in a word	$10 \times 1 = 10$
XIII	Answer in 2 sentences	$6 \times 2 = 12$

<b>Maths</b>		<b>Marks - 80</b>
I	Choose the correct answer	$6 \times 1 = 6$
II	Fill in the blanks	$8 \times 1 = 8$
III	Match the following	$6 \times 1 = 6$
IV	Work out the following	$10 \times 1 = 10$
V	Do as directed	$13 \times 2 = 26$
VI	Solve the following	$8 \times 3 = 24$

<b>E V S</b>		<b>Marks - 80</b>
I	Fill in the blanks	$5 \times 1 = 5$
II	Choose the correct answer	$5 \times 1 = 5$
III	Match the following	$5 \times 1 = 5$
IV	True / False	$5 \times 1 = 5$
V	Answer in a sentence	$10 \times 1 = 10$
VI	Answer in 2 sentences	$8 \times 2 = 16$
VII	Answer in 3 sentences	$6 \times 3 = 18$
VIII	Diagram	$2 \times 5 = 10$
IX	Abbreviations / Name the following	$6 \times 1 = 6$

### CLASS V

<b>English</b>		<b>Marks -80</b>
I	Word Meanings	$5 \times 1 = 5$
II	Make sentences	$2 \times 1 = 2$
III	Grammar	$13 \times 1 = 13$
IV	Answer in 1 sentence	$10 \times 1 = 10$
V	Answer in 2 sentences	$10 \times 2 = 20$
VI	Answer in 3 sentences	$5 \times 3 = 15$

VII	Quote from memory	1 x 3 = 3
VIII	Essay writing	1 x 4 = 4
IX	Comprehension	4 x 1 = 4
X	Letter writing	1 x 4 = 4

<b>Kannada</b>		<b>Marks - 80</b>
I	Do as directed	15 x 1 = 15
II	Answer in 1 sentence	5 x 1 = 5
III	Answer in 2 / 3 lines	12 x 2 = 24
IV	Reference to context	6 x 2 = 12
V	Make sentences	5 x 1 = 5
VI	Quote from memory	1 x 3 = 3
VII	Grammar: Answer in 4 lines	1 x 4 = 4
VIII	Write proverb	1 x 4 = 4
IX	Letter writing	1 x 4 = 4
X	Essay writing	1 x 4 = 4

<b>Hindi</b>		<b>Marks – 80</b>
I	Word Meanings	5 x 1 = 5
II	Any 5 words without vowels	5 x 1 = 5
III	Join letters and write the words	5 x 1 = 5
IV	Match the following	4 x 1 = 4
V	Identify the given symbols and name them accordingly	7 x 2 = 14
VI	Answer in 1 word	10 x 1 = 10
VII	Write 10 colour's name	10 x 1 = 10
VIII	Numbers from 10 - 20	5 x 1 = 5
IX	Look at the picture and write the name in Hindi	5 x 2 = 10
X	Write Vowels	3
XI	Write Consonants	5
XII	Write Barahkadi	4

<b>Maths</b>		<b>Marks - 80</b>
I	Choose the correct answer	$10 \times 1 = 10$
II	Fill in the blanks	$5 \times 1 = 5$
III	Match the following	$5 \times 1 = 5$
IV	Do as directed	$6 \times 1 = 6$
V	Solve / Find the following	$7 \times 2 = 14$
VI	Answer the following	$8 \times 3 = 24$
VII	Answer the following	$4 \times 4 = 16$

<b>E V S</b>		<b>Marks - 80</b>
I	Fill in the blanks	$5 \times 1 = 5$
II	Choose the correct answer	$5 \times 1 = 5$
III	Match the following	$5 \times 1 = 5$
IV	True / False	$5 \times 1 = 5$
V	Answer in a sentence each	$6 \times 1 = 6$
VI	Answer in 2 sentences	$7 \times 2 = 14$
VII	Answer in 3 sentences	$8 \times 3 = 24$
VIII	Answer in 4 sentences	$4 \times 4 = 16$

### CLASSES VI – IX

<b>English</b>		<b>Marks –80</b>
I	Meanings	$5 \times 1 = 5$
II	Make sentences	$2 \times 1 = 2$
III	Grammar	$13 \times 1 = 13$
IV	Answer in 1 sentence	$10 \times 1 = 10$
V	Answer in 2 sentences	$10 \times 2 = 20$
VI	Answer in 3 sentences	$5 \times 3 = 15$
VII	Quote from memory	$1 \times 3 = 3$
VIII	Essay writing	$1 \times 4 = 4$
IX	Comprehension	$4 \times 1 = 4$
X	Letter writing	$1 \times 4 = 4$

## CLASSES - VI, VII

<b>Kannada</b>		<b>Marks - 80</b>
I	Do as directed	15 x 1 = 15
II	Answer in 1 sentence	5 x 1 = 5
III	Answer in 2 / 3 lines	12 x 2 = 24
IV	Reference to context	6 x 2 = 12
V	Make sentences	5 x 1 = 5
VI	Quote from memory	1 x 3 = 3
VII	Grammar :Answer in 4 lines	1 x 4 = 4
VIII	Write proverb	1 x 4 = 4
IX	Letter writing	1 x 4 = 4
X	Essay writing	1 x 4 = 4

## CLASSES - VIII, IX

<b>Kannada</b>		<b>Marks – 80</b>
I	Do as directed	15 x 1 = 15
II	Answer in 1 sentence	5 x 1 = 5
III	Answer in 2 / 3 lines	11 x 2 = 22
IV	Reference to context	4 x 3 = 12
V	Quote from memory	1 x 3 = 3
VI	Write about the author	1 x 3 = 3
VII	Answer in 10 lines	2 x 4 = 8
VIII	Write proverb	1 x 4 = 4
IX	Letter writing	1 x 4 = 4
X	Essay writing	1 x 4 = 4

## CLASSES – VI

<b>Hindi</b>		<b>Marks – 80</b>
I	Words – Meanings	5 x 1 = 5
II	Write Vowels	2
III	Write Consonants	3
IV	Write Barahkadi	5

V	Fill in the blanks	$5 \times 1 = 5$
VI	Answer in 1 word	$10 \times 1 = 10$
VII	Look at the picture and write the name in Hindi	$5 \times 1 = 5$
VIII	Numbers from 1 - 20	$5 \times 1 = 5$
IX	Translation from Hindi to English	$3 \times 1 = 3$
X	Punctuate the sentences	$2 \times 1 = 2$
XI	Join the letters and frame the word	$5 \times 1 = 5$
XII	Match the following	$5 \times 1 = 5$
XIII	Write in order	$6 \times 1 = 6$
XIV	Singular / Plural	$5 \times 1 = 5$
XV	Complete the sentences by selecting the correct word	$10 \times 1 = 10$
XVI	Write a small paragraph on the topic - My School	$1 \times 4 = 4$

### CLASSES - VII, VIII, IX

Hindi		Marks – 80
I	Do as directed	$8 \times 1 = 8$
II	Fill in the blanks	$5 \times 1 = 5$
III	Match the following	$4 \times 1 = 4$
IV	अनुरूपता	$2 \times 1 = 2$
V	Translation	$2 \times 1 = 2$
VI	Answer in 1 sentence	$9 \times 1 = 9$
VII	Answer in 2 / 3 sentences	$6 \times 2 = 12$
VIII	Answer in 4 / 5 sentences	$6 \times 3 = 18$
IX	Reference to the context	$1 \times 4 = 4$
X	Complete the following lines	$1 \times 4 = 4$
XI	Comprehension	$4 \times 1 = 4$
XII	Letter writing	$1 \times 4 = 4$
XIII	Essay writing	$1 \times 4 = 4$

## CLASS VI

<b>Maths</b>		<b>Marks - 80</b>
I	Choose the correct answer	$10 \times 1 = 10$
II	Fill in the blanks	$5 \times 1 = 5$
III	Match the following	$5 \times 1 = 5$
IV	Do as directed	$6 \times 1 = 6$
V	Solve / Find the following	$7 \times 2 = 14$
VI	Answer the following	$8 \times 3 = 24$
VII	Answer the following	$4 \times 4 = 16$

## CLASSES - VII , VIII & IX

<b>Maths</b>		<b>Marks - 80</b>
I	Choose the correct answer	$10 \times 1 = 10$
II	Fill in the blanks	$10 \times 1 = 10$
III	Do as directed	$6 \times 1 = 6$
IV	Solve / Find the following	$7 \times 2 = 14$
V	Answer the following	$8 \times 3 = 24$
VI	Answer the following	$4 \times 4 = 16$

## CLASSES - VI, VII

<b>Science</b>		<b>Marks -80</b>
I	Multiple Choice Questions	$5 \times 1 = 5$
II	Fill in the blanks	$5 \times 1 = 5$
III	True or false	$5 \times 1 = 5$
IV	Match the following	$5 \times 1 = 5$
V	Answer the following	$6 \times 1 = 6$
VI	Answer the following	$7 \times 2 = 14$
VII	Answer the following	$8 \times 3 = 24$
VIII	Answer the following	$4 \times 4 = 16$

### CLASSES - VIII, IX

<b>Science</b>		<b>Marks –80</b>
I	Multiple Choice Questions / Match the following	10 x 1 = 10
II	Fill in the blanks / True or False / Name the following	10 x 1 = 10
III	Answer the following	6 x 1 = 6
IV	Answer the following	7 x 2 = 14
V	Answer the following	8 x 3 = 24
VI	Answer the following	4 x 4 = 16

### CLASSES - VI, VII, VIII, IX

<b>Social</b>		<b>Marks –80</b>
I	Multiple Choice Questions / Match the following	10 x 1 = 10
II	Fill in the blanks	10 x 1 = 10
III	Answer the following	6 x 1 = 6
IV	Answer the following	7 x 2 = 14
V	Answer the following	8 x 3 = 24
VI	Answer the following	4 x 4 = 16

## CLASS - X

<b>English : Marks – 100</b>		
I	Multiple Choice Questions	6 x 1 = 6
II	Analogy	4 x 1 = 4
III	Rewrite as directed	3 x 1 = 3
IV	Answer in 1 sentence	4 x 1 = 4
V	Answer in 2 - 3 sentences	7 x 2 = 14
VI	Rewrite as directed	3 x 2 = 6
VII	Answer in 5 - 6 sentences	6 x 3 = 18
VIII	Reference to context	5 x 3 = 15
IX	Quote from memory	1 x 4 = 4
X	Answer in 7 - 8 sentences	3 x 4 = 12
XI	Comprehension	2 x 2 = 4
XII	Essay writing	1 x 5 = 5
XIII	Letter writing	1 x 5 = 5

<b>Kannada : Marks – 80</b>		
I	Multiple Choice Questions	4 x 1 = 4
II	Answer in 1 sentence	12 x 1 = 12
III	Answer in 3 / 4 lines	8 x 2 = 16
IV	Write about the author	1 x 3 = 3
V	Write summary of the poem	1 x 3 = 3
VI	Grammar	1 x 3 = 3
VII	Write proverb	1 x 3 = 3
VIII	Reference to context	5 x 3 = 15
IX	Quote from memory	1 x 4 = 4
X	Answer in 10 lines	1 x 4 = 4
XI	Comprehension	2 x 2 = 4
XII	Letter writing	1 x 5 = 5
XIII	Essay writing	1 x 4 = 4



## CLASS - X

<b>Hindi : Marks – 80</b>		
I	Multiple Choice Questions	5 x 1 = 5
II	अनुरूपता	4 x 1 = 4
III	Answer in 1 sentence	8 x 1 = 8
IV	Answer in 2 / 3 sentences	8 x 2 = 16
V	Answer in 3 / 4 sentences	9 x 3 = 27
VI	Answer in 5 / 6 sentences	2 x 4 = 8
VII	Comprehension	4 x 1 = 4
VIII	Letter writing	1 x 4 = 4
IX	Essay writing	1 x 4 = 4

<b>Maths : Marks - 80</b>		
I	Choose the correct answer	8 x 1 = 8
II	Answer the following	8 x 1 = 8
III	Answer the following	8 x 2 = 16
IV	Answer the following	9 x 3 = 27
V	Answer the following	4 x 4 = 16
VI	Answer the following	5 x 1 = 5

<b>Science and Social : Marks - 80</b>		
I	Multiple Choice Questions	8 x 1 = 8
II	Answer the following	8 x 1 = 8
III	Answer the following	8 x 2 = 16
IV	Answer the following	9 x 3 = 27
V	Answer the following	4 x 4 = 16
VI	Answer the following	5 x 1 = 5

Specification of questions of each main for Class X will be instructed in the class.

## COMPETITIONS GENERAL INSTRUCTIONS

1. St. Francis High School ‘TALENT CELEBERATIONS’ will be held from September 11<sup>th</sup> to September 14<sup>th</sup> with the theme - THE IGNITED MINDS.
2. Encourage your child to actively participate in the competitions.
3. The competitions are divided under three categories.
4. It is mandatory for the students to participate in minimum any two GIVEN competitions under any of the categories.
5. A student can participate to a maximum of three competitions only.
6. Registration for the competitions will be open from July 10<sup>th</sup> and will be closed on July 20<sup>th</sup>. No registration will be accepted after the deadline.
7. All entries will be judged by the committee of jury.

### LIST OF COMPETITIONS FOR THE PRIMARY SECTION

	CLASSES I AND II		CLASSES III AND IV
1	Origami	1	Pick and Speak
2	Show and tell	2	Solo dancing
3	Solo dancing	3	Solo singing
4	Solo singing	4	Costume party
5	Colour blast	5	Garden art
6	Clay modelling	6	Story telling in Kannada
7	Family Picture Collage	7	Working/static models (science /maths)
8	Costume party	8	Recycle your trash
9	Story telling	9	Family Picture Collage
10	Recitation		

**COMPETITIONS SHEDULED UNDER CATEGORIES  
FOR CLASSES I AND II**

<b>CATEGORY - I ART &amp; CRAFT</b>	<b>CATEGORY - II RHYTHM</b>	<b>CATEGORY - III PUBLIC SPEAKING</b>
Origami	Solo singing	Colour blast (hue speakers)
Family picture collage	Solo dancing	Story telling (Finger puppet)
Clay modelling (mould your ideas)	Recitation (Any language)	Show and tell
		Costume party (Fancy dress)

**COMPETITIONS SHEDULED UNDER CATEGORIES  
FOR CLASSES III AND IV**

<b>CATEGORY - I ART &amp; CRAFT</b>	<b>CATEGORY - II RHYTHM</b>	<b>CATEGORY - III PUBLIC SPEAKING</b>
Recycle your trash (best out of waste)	Solo singing	working / static models (science /maths)
Family picture collage	Solo dancing	Story telling in Kannada
Garden Art		Pick and speak
		Costume party (Fancy dress)

## **RULES FOR THE COMPETITIONS CLASSES I AND II**

### **1. ORIGAMI- PAPER FOLDING**

1. Time Limit – 40 minutes.
2. Students shall prepare their models and display all the origamis made within the given time on an A4 /A3 sized cardboard.
3. Name, class and section of the child shall be mentioned clearly on the cardboard.
4. Students shall carry origami sheets along with other requirements from home. School won't avail any items for the competition.
5. Students have to make at least 4 origamis within the given time. However, they can make as many origamis within the allotted 40 mins.
6. Usage of scissors is strictly prohibited. In case any child is found using scissors will be disqualified immediately.
7. The decision taken by the judges shall be considered as final.

### **2. SHOW AND TELL**

1. Students can use any object of their choice and speak about the same.
2. The time limit to speak on the chosen object will be 1 minute.
3. Students should speak about the chosen object byheart and taking support of the written script will not be entertained.
4. The decision of the judges will be final.

### **3. SOLO DANCING**

1. Students can dance for any form of dance style; any song of any language can be chosen by the students.

2. For each student 2 minutes time is allotted which cannot be extended.
3. Song needs to be edited and sent in a pen drive with the student's name, class and section and hand it over to their respective class teachers before the competition date.
4. Students can come dressed in their costumes; costumes need to be appropriate.
5. Usage of props will be appreciated.
6. Decision of the judges will be final and abiding.

#### **4. SOLO SINGING (VOCAL ONLY)**

1. Students can sing any one song in any language of their own choice except movie song.
2. For each student 1-minute time is allotted which cannot be extended.
3. Karaoke singing is not allowed.
4. Student can sing patriotic, motivational, devotional, classical, semi Classical songs. Rhymes are not allowed.
5. Decision of the judges will be final and abiding.

#### **5. COLOUR BLAST – (HUE SPEAKERS)**

1. Student can choose anyone particular colour of their choice.
2. The child should speak for 1 min about the importance of colour and why it is chosen.
3. Participants should dress up completely from top to toe in that one particular colour chosen.
4. Decision of the judges will be final and abiding.

## **6. CLAY MOULDING (MOULD YOUR IDEAS)**

1. The participants should do all the work on the spot.
2. They should use only clay and board. Students should arrange the model on the board. (coloured or white board according to their convenience)
3. Students should create models like a park, an island, sea creatures, animals etc using clay or dough (plain/coloured).
4. Students are not allowed to use clay modelling tools.
5. Each participant should display their Name, Class and Section neatly written in capital letters on a slip of paper in front of their board.
6. Time allotted would be ½ an hour.
7. Decision of the judges will be final and abiding.

## **7. FAMILY PICTURE COLLAGE**

1. Use an A3 size sheet or chart and create a collage using your own family photographs.
2. Students must name the collage with a unique family name and write few sentences about the prepared collage.
3. Students will be judged on creativity, color combinations, name and the content of the collage.
4. Decision of the judges will be final and abiding

## **8. COSTUME PARTY - IMPERSONATION {FANCY DRESS}**

1. Participants should deliver a short narration of his/her character in English for 1 minute.
2. Participants can choose desired costumes of animated characters.
3. Participants should adhere to the following:

- Wear proper attire.
- Handmade properties can be used.
- Wearing mask of personality and delivering speech is not entertained.

### **9. STORY TELLING (FINGER PUPPET)**

1. Students shall be in appropriate attire related to the story being narrated.
2. The child should be able to frame the story and relate each of the character being displayed through finger puppets.
3. Usage of appropriate English language and vocabulary shall add extra scores to the presentation.
4. Students are free to select any character of their choice. {Note - Movie character will not be entertained}
5. Special preferences / Extra scores will be given for innovation and originality of the story and the characters.  
The story can be comic /inspiring/entertaining and shall convey a moral at the end.
6. Vocabulary usage should be appropriate by the participant.
7. Time shouldn't exceed more than 1 minute.

### **10. RECITATION (ANY LANGUAGE)**

1. The time limit is 1:30 - 2 minutes. Strictly follow the time limit.
2. Participants shall be appreciated for dressing up creatively. They can present themselves with appropriate make up relevant to the theme of the RHYMES.
3. Participants can select a rhyme from any language and deliver it with confidence, proper pronunciation, gestures and facial expression.
4. The decision taken by the judges shall be considered final.

## **RULES AND REGULATIONS OF THE COMPETITIONS FOR CLASSES III AND IV**

### **1. PICK AND SPEAK**

1. List of topics for the event is given prior to the competition, Child should be prepared for all the topics listed below.
2. **TOPICS ARE GAMES, SCHOOL, NATURE, PLANETS, HOME.**
3. On the day of competition, Student will be asked to pick numbers from 1 to 5. Students have to pick one number out of given 5 numbers, where the topics will be hidden.
4. Students are supposed to speak for 1 min on the topic chosen by them.
5. Time- limit should not exceed more than 1 minute.
6. Mode of communication will be English only.
7. Vocabulary usage, command over the subject, presentation, clarity of ideas and thoughts will be looked into.
8. Decision of the judges will be final and abiding.

### **2. SOLO DANCING**

1. Students can dance for any form of dance style; any song of any language can be chosen by the students.
2. For each student 2 minutes time is allotted which cannot be extended.
3. Song needs to be edited and sent in a pen drive with the student's name, class and section and hand it over to their respective class teachers before the competition date.
4. Students can come dressed in their costumes; costumes need to be appropriate.
5. Usage of props will be appreciated.
6. Decision of the judges will be final and abiding.



### **3. SOLO SINGING (VOCAL ONLY)**

1. Students can sing any one song in any language of their own choice except movie song.
2. For each student 1-minute time is allotted which cannot be extended.
3. Karaoke singing is not allowed.
4. Student can sing patriotic, motivational, devotional, classical, semi Classical Songs. Rhymes are not allowed.
5. Decision of the judges will be final and abiding.

### **4. COSTUME PARTY - IMPERSONATION {FANCY DRESS}**

1. Participants should deliver a short narration of his/her character in English for 1 minute.
2. Participants can choose desired costumes of animated characters.
3. Participants should adhere to the following:
  - Wear proper attire.
  - Handmade properties can be used.
  - Wearing mask of personality and delivering speech is not entertained.

### **5. GARDEN ART - OUTDOOR SCULPTURE**

1. Participant should create their art using dry leaves, twigs, flowers, and stick on an A4 size sheet.
2. Avoid using crayons, rangoli colours or any fresh flowers and leaves.
3. Marks will be given based on creativity, presentation, originality and overall impression of the art.
4. Decision of the judges will be final and abiding.

## **6. STORY TELLING (in Kannada)**

1. Story should be completely in Kannada.
2. The Judging will be based on Content, Voice modulation, Language fluency, Gestures, Vocabulary and Overall presentation.
3. Narration time should not exceed more than 2 mins.
4. If needed participants are free to use props and dress in appropriate costumes.
5. At the end of the story, participants must tell the moral of the story.
  - PLEASE NOTE:
  - AKBAR and BIRBAL, PANCHATANTRA or TENALI RAMAN stories can be used for reference.

## **7. WORKING / STATIC MODELS (SCIENCE /MATHS)**

1. It should be a working/ Static model and can be of an inexpensive design.
2. It should be innovative and there should be the application of basic principles of science or maths in it.
3. The participant should set the model and explain about the prepared model in 20 minutes.
4. Models prepared from home will be rejected.
5. The judgement will be based on innovation, presentation and creativity.
6. The decision of the judges will be final.

## **8. BEST OUT OF WASTE (RECYCLE YOUR TRASH)**

1. Waste material could be anything like tetra packs, bottles, newspapers, old utensils, jute material or any second-hand items that otherwise would be thrown away.

2. The material would be rejected if not found to be a waste product or second-hand item.
3. No ready or semi-finished model or matter would be accepted from participant in competition.
4. Participants will be judged on Creativity, Utilization of Resources, Eco-friendly rating and Overall presentation.
5. The decision of the judges will be final.

## **9. FAMILY PICTURE COLLAGE**

1. Use an A3 size sheet or chart and create a collage using your own family photographs.
2. Students must name the collage with a unique family name and write few sentences about the prepared collage.
3. Students will be judged on creativity, color combinations, name and the content of the collage.
4. Decision of the judges will be final and abiding

# THE IGNITED MINDS

## September 11<sup>th</sup> to 14<sup>th</sup>, 2023

### LIST AND SCHEDULE OF COMPETITIONS FOR CLASSES V TO X

Date	Day	Competitions to be conducted
September 11	Monday	1. Card Making
		2. Declamation
		3. Just A minute
		4. Short Story Writing
		5. Singing Competition
		6. Instrumental Music
September 12	Tuesday	1. Painting / Pencil Sketching
		2. Best out of Waste
		3. Recitation
		4. Elocution
		5. My Inspirational Quotes
		6. Dance Competition
September 13	Wednesday	1. Essay Writing
		2. Origami
		3. Cooking without Fire
		4. Digital Poster Making
		5. Synergy-A Conversation

## **GENERAL INSTRUCTIONS FOR THE COMPETITIONS**

1. It is compulsory for every student to participate in minimum two competitions from different Categories. Refer to the competitions under different categories.
2. A student can participate in maximum four competitions.
3. Students who are trained in the respective field can participate in competitions under Category 4.
4. Competitions under Category 5 are group competitions.
5. All the students are strictly expected to follow all the guidelines, rules and regulations while taking part in the competition.
6. Students are solely responsible for the materials required for the competitions.
7. Students participating in the competitions under certain Categories should meet the required criteria. Instructions will be given by the teachers concerned.
8. Judges' decision is final for all the competitions.
9. COMPETITIONS are just for you to showcase your talents so please make use of this opportunity to do the best.
10. Students who are disinterested to participate or not enrolling for any competition as mentioned are requested to meet the Principal along with their parents.
11. Registration for the competitions will be open from July 10<sup>th</sup> and will be closed on July 20<sup>th</sup>. No registration will be accepted after the deadline.

## COMPETITIONS UNDER CATEGORY AND CLASSES

CATEGORY-1	CLASS
<b>Art/Craft</b>	
1. I am thankful to You.....(Card making)	V-VII
2. Painting/ Pencil sketching	V-X
3. Best out of waste (Recycle and Reuse)	VIII-X
<b>CATEGORY-2</b>	
<b>PUBLIC SPEAKING</b>	
1. Declamation	V-VII
2. Recitation	English V-VII Kannada V-VII Hindi V-VII
3. Just – A- Minute	VIII-X
4. Elocution	VIII-X
5. My Inspirational Quotes	V-X
<b>CATEGORY-3</b>	
<b>Creative Writing</b>	
1. Short Story Writing	V-VII
2. Essay Writing	VIII-X
<b>CATEGORY -4</b>	
<b>Beyond Your Spectrum</b>	
1. Singing	V-X
2. Dance	V-X
3. Instrumental Music	V-X
<b>CATEGORY-5</b>	
<b>Group Competitions</b>	
1. Origami	V-VII
2. Cooking without Fire	V-X
3. Digital Poster Making	VIII-X
4. Synergy- A Conversation	V-X

### **Competitions to be conducted separately**

1. Debate November 17th, 2023 CLASSES VIII-X
2. Bulletin Board Competition June 17th, 2023 Classes VIII-X

## **INSTRUCTIONS FOR THE COMPETITIONS**

### **CATEGORY – 01 – ART AND CRAFT**

#### **1. I am Thankful to you. Card Making Competition (Std V-VII)**

A Thank You card should be made for anyone whom you are thankful to. (Parents, Grand Parents, Principal, Franciscan Brothers, Teachers, Allied Staff, Siblings, Nature, House Maid, Traffic Police etc.)

A short message should be written on the card as to why you are thanking him/her.

#### Required Materials:

- A 4 size chart paper should be used to make the card.
- All the necessary materials should be brought by the students.
- Using hazardous materials is strictly prohibited.

#### Judging Criteria:

- Creativity and Originality
- Content ( Message on the card)
- Clarity of the Theme
- Neatness
- Overall Presentation

#### **2. Painting/Pencil Sketching( Std V-X)**

Themes for Std V-VII

1. Animals and Wildlife
2. Mountains and Landscape
3. Natural Wonders

## Themes for Std VIII-X

1. Landscape
2. Cityscape
3. Fantasy World

### Required Materials:

- A 4 size drawing sheet
- Different shades of pencils for pencil shading (HB, B1, B2 etc)
- Color pencils, water colors and acrylic paints can be used.
- Aprons, table covering and paper towels should be brought to avoid spilling of colors.

### Judging Criteria:

- Creativity and Originality
- Interpretation of the Theme
- Technical Skills – Composition, Design elements, Tone, Color and Texture
- Neatness
- Overall Artistic Impression

### **3. Recycle and Reuse (Best out of Waste) Std VIII-X**

Theme - Preserving the Environment by Recycling and Reusing Waste Materials

### Required Materials:

- Cardboard, shoe boxes etc
- Old Fabrics
- Plastic Bottles
- Old Newspapers, books and magazines
- Coconut Shells



Judging Criteria:

- Creativity and Originality
- Utilization of Resources
- Sustainability and Functionality
- Eco friendly Rating
- Overall Presentation and Impression

**CATEGORY – 02 PUBLIC SPEAKING**

**1. Declamation – Speak, Inspire, Motivate Std V-VII**

Rules and Regulations

- Students should select a speech (English) that was delivered in public and perform an excerpt of that speech
- A minimum of 2 minutes and a maximum of 3 minutes performance shall be applied
- There shall be no substitute of speech
- A 1- point deduction shall be made for every 10 second excess during the performance

Judging Criteria:

- Delivery of Speech – Quality of voice, fluency, pronunciation, blending and harmony
- Interpretation - includes manner in which the speech is internalized and presented
- Stage presence- stage poise, eye contact and audience impact
- Overall presentation- Confidence and clarity

**2. Recitation (English, Kannada, Hindi ) Std V-VII**

Rules and Regulations

- Participants are free to choose any poem of his/her choice
- Poem recited must have a title and should have minimum 4 stanzas

- Use good posture and be confident
- Relax and be natural. Enjoy your poem.

Judging Criteria:

- Voice and Articulation
- Accuracy
- Delivery, interpretation and memorization
- Overall presentation

**3. Just-A-Minute – Speak your Heart Out Std VIII-X**

Topics for Std VIII

1. Giving is better than receiving
2. St. Francis Institutions - A Family
3. My Classroom and Me
4. Safety in our school
5. Importance of reading books for students
6. Importance of maintaining a healthy diet
7. Why should I be kind?
8. Hard work is the key to success
9. My Role Model
10. English is a global language because....

Topics for Std IX

1. Peace begins with a smile
2. Clean classrooms make happy learners
3. The best day of my life.....
4. If I had a super power.....
5. Value of time for students
6. Importance of books in my life
7. Importance of working as a team

8. The person who inspires me
9. My goal in life is to become .....
10. I must be the change I wish you see in the world

#### Topics for Std X

1. Join the go green team
2. Life is all about respecting others
3. The day I overcame fear
4. Hard work versus smart work
5. Impact of education in our lives
6. Punctuality-Better three hours too soon than a minute late
7. Be confidence-Take a deep breath, smile and start again
8. Dangers of procrastination
9. My contribution to the society
10. It is never too late to be what you want to

#### Rules and Regulations

- Speak without hesitation
- Take a pause but don't think
- Do not deviate from the topic
- Do not repeat your ideas
- Try to share something new

#### Judging Criteria:

- Content
- Vocal delivery
- Presence of mind
- Diction and vocabulary
- Overall impact

#### **4. Elocution – Let your Voice be Heard Std VIII-X**

##### Topics for Std VIII

1. Leadership is all about Selflessness
2. Gratitude is the best Attitude
3. Respect Yourself and others will Respect You

##### Topics for Std IX

1. Failures can never overcome me if my definition for success is strong enough
2. Actions speak louder than Words
3. Winners never Quit

##### Topics for Std X

1. Behind every parent stands the school – one gives the roots, the other, the wings
2. A great leader will always lead his people towards a better future
3. Importance of Public Speaking Skills

##### Rules and Regulations

- Topics for the competition must be chosen from the above given list for each class
- Participants will be allotted 3 minutes to deliver the speech
- The speaker is expected to memorize the speech and is not allowed to read any part of it from papers, notes etc
- Language For Elocution will be English

##### Judging Criteria:

- Presentation and delivery of speech
- Language – Grammar, Pronunciation, Vocabulary
- Content ( Relevance to the topic)
- Voice modulation / Verbal clarity
- Overall Impression

## **5. My Inspirational Quotes – Go the Extra Mile Std V-X**

### **Rules and Regulations**

- Participants are not allowed to copy any captions and quotes displayed in the school premises
- Participants can write the quotes given by famous personalities and it is mandatory to mention the name of the personality who has written the quote
- Maximum 8-10 quotes should be written
- It is very important to maintain the originality of the quote
- Participants should speak about any one quote which inspires them

### **Judging Criteria:**

- Originality
- Choice of quotes
- Quality of presentation
- Clarity of ideas
- Presentation skills

## **CATEGORY 03 – CREATIVE WRITING**

### **Short Story Writing – You are the Writer Std V-VII**

#### **Rules and Regulations**

- Any imaginary story can be written with maximum 200-300 words
- Time limit 1 hour
- Appropriate title should be given for the story

#### **Judging Criteria:**

- Originality and Creativity
- Grammar, Vocabulary and Sentence Structure
- Message oriented story
- Character development and plot
- Overall Impression

## **2. Essay Writing- Blend of words VIII-X**

### Topics for Std VIII

- Respect for the Elderly
- Respect for the Environment
- Respect for Cultural Diversity

### Topics for Std IX

- Overcoming Obstacles and Challenges through Determination
- Importance of Staying Determined and Motivated for Achieving Goals
- Importance of Being Responsible and Accountable for your Actions

### Topics for Std X

- Pursuing your Dream, despite the Obstacles
- The Power of Dreaming Big
- Dream for a Better Future

### Rules and Regulations

- Participants can choose the topic from the above mentioned list given for each class
- Word limit for the essay is 300-500 words only
- Time limit given is 1 hour

### Judging Criteria:

- Relevance to the Theme- Connection and Significance
- Comprehensiveness- How complete and detailed is the writer's exposition of the topic
- Originality- Uniqueness, novelty and authenticity of ideas
- Insights and style
- Overall impression and presentation

## **CATEGORY 04 – BEYOND YOUR SPECTRUM**

### **1. Singing Competition-The Voice Std V-X**

#### Rules and Regulations

- Choice of song is open to the participants, but the song should not have any slangs or derogatory language
- Time allotted for each performance is 2 minutes
- Participants will not be allowed to refer to any lyrics while singing
- Participants will be judged based on the song selection, voice quality, rhythm and their appeal to the audience

#### Judging Criteria (Kannada and Hindi Songs):

- Choice of song
- Stage presence
- Vocal quality
- Rhythm and interpretation
- Overall appeal

#### Judging Criteria (English Songs):

- Choice of song
- Diction
- Accuracy of pitch
- Vocal quality
- Overall presentation

### **2. Dance competition-Elegance and Rhythm Std V-X** **Classical, Semi Classical, Freestyle)**

#### Rules and Regulations

- Choice of song is open to the participants
- Any obscene/offensive music/song is not allowed
- Time limit is 2-3 minutes
- Participants should get their own props if required

### Judging Criteria

- Selection of the music piece
- Costume and choreography
- Artistic potential- facial expression, theme and music
- Performance quality
- Overall impression and impact

### **3. Instrumental Music- Artistic Me Std V-X**

#### Rules and Regulations

- Students who are trained are requested to participate
- Performance time minimum 2 minutes and maximum 2 ½ minutes
- Participants must bring their own instruments
- Judgment is based on the qualities like swara, taal, selection of raga and composition

#### Judging Criteria

- Resonance, control, clarity focus
- Pitch accuracy
- Accuracy of notes, control of ranges
- Style and tempo
- Overall impact



## **CATEGORY 5 GROUP COMPETITIONS-STRONGER TOGETHER**

### **1. Origami Std V-VII**

#### Rules and Regulations

- Origami is an art of folding so no scissors and no glue
- Requires materials should be brought by the participants
- Modular must have stability and hold together without glue
- Actions models will remain stationary while on display

#### Judging Criteria

- Quality of folding- Models must be neat and attractive
- Creativity of presentation- Interesting paper selection and folding techniques can enhance a model's visual appeal
- Originality
- Completeness
- Overall Impression

### **2. Cooking without fire- Calling all Chefs (Beverages, Sweet/ Savoury, Salads)-**

#### **Std V-X**

#### Rules and Regulations

- Each team comprise of 5 members
- Time duration given is 1 hour
- All the required ingredients, tools and equipments should be arranged by the participants
- The participants must leave the working area clean after the preparation is over
- Participants should maintain proper hygiene and cleanliness throughout the competition
- Participants are supposed to display a chart having the name and ingredients of the dish along with its nutritional value

### Judging Criteria

- Taste and flavor
- Execution and presentation
- Unique name of the dish
- Hygiene
- Overall impression

### **3. Digital Poster Making Std VIII-X**

#### **Theme- My idea of FRANCIS HABBA 2023**

#### Rules and Regulations

- Each group can comprise of 3 students
- Each group can make only one poster
- Posters must be made on A4 size and should be in landscape mode
- Caption is a must

#### Judging Criteria

- Relevance to the theme
- Originality
- Creativity
- Color harmony and visual impact
- Overall impression

### **4. SYNERGY- A Conversation Std V-X**

#### Rules and Regulations

- Each team should comprise of 2 students
- Participants are solely responsible for the costume and any props as required

- Questions asked should be relevant to the situation given
- Answers given should also be relevant to the situation

### Judging Criteria

- Confidence level of the participants
- Language and diction
- Costume and body language
- Impact of message conveyed
- Overall impression

## **Competitions to be conducted separately**

### **1. Bulletin Board Competition Std VIII-X**

Theme – Love and Serve

### Rules and Regulations

- Each group comprises of 4 students
- 1 participant should give the presentation for 2 minutes
- An appropriate title should be given
- Illustrations, pictures, cut-outs, photographs etc. should be related to the theme
- Printed and visual materials should be legible
- Presentation should be neat and legible

### Judging Criteria

- Creativity
- Neatness
- Content
- Presentation
- Overall Impression

## **2. Inter House Debate Competition Std VIII-X**

### **1. Topic-Group 1 (Semi-final 1)**

Is online learning as good as face-to-face learning?

### **2. Topic-Group 2 (Semi-final 2)**

Students who fail in the test should be given a chance to take it again

### **3. Topic for the Finals-**

Separate entry and exit for boys and girls- Is it necessary in a co-educational school?

#### **Rules and Regulations**

- 4 teams will participate in the competition
- Each team should comprise of 3 students
- Each team should present their respective topic for 3+1 minutes
- Moderator puts forth 3 questions each to both the teams
- Rebuttal for 1-2 minutes

#### **Judging Criteria**

- Presentation style/Content- Clearly understood the topic and presented the information convincingly
- Use of facts and examples- Examples and facts are given to support the topic
- Organization and clarity- Arguments and responses are outlined in a clear and organized way
- Questioning skills
- Answering skills- Ability to deal with questions concisely and effectively

## MY CLASS TEACHER AND SUBJECT TEACHER

Students must fill up the name of the Class Teacher/Subject Teacher in the first week of June itself. Parents are expected to know the name of the class teacher/subject teacher in reference to their respective class for all future reference and concerns.

	<b>SUBJECTS</b>	<b>NAME OF MY TEACHERS</b>
	Academic Section Co-Ordinator	
	My Class Teacher	
1	English	
2	Kannada	
3	Hindi	
4	Maths	
5	EVS	
6	Science	
7	Social Science	
8	Physics and Chemistry	
9	Biology	
10	Computer	
11	Drawing	
12	PT	
13	Dance	
14	Music	

## CLASS TIMING AND BREAKS

	PERIOD AND BREAKS	TIME
	Morning Assembly	8.25 am to 8. 8.40 am
1	First Period	8.40 am - 9.25 am
2	Second Period	9.25 am - 10.10 am
<b>0</b>	<b>Short Break</b>	<b>10.10 am - 10.25 am</b>
3	Third Period	10.25 am - 11.10 am
4	Fourth Period	11.10 am - 11.50 am
5	Fifth Period	11.50 am - 12.30 pm
<b>0</b>	<b>Lunch break</b>	<b>12. 30 - 1.00 pm</b>
6	Sixth Period	1.00 pm - 1.40 pm
7	Seventh Period	1.40 pm - 2.20 pm
8	Eighth Period	2.20 pm - 2.55 pm
	Evening Prayer	2.55 pm
	<b>School Dispersal</b>	<b>3.00 pm</b>

## SCHOOL WEBSITE

Parents are expected to view the school website and update themselves with the daily and periodical instruction the school communicates to the parents. The school circulars will be uploaded on the website and the same will be sent to the parents through parent connect. Information regarding the homework schedule, time-table for the exams, activities, competitions etc. will be available in the website.

## SCHOOL FEES AND SCHEDULE

1. The school fees can be paid in four equal instalments. The first instalment must be paid before the day scheduled for the distribution of books.
2. Parent can also pay all the four instalments at a time if desired. The amount ₹ 1,000/- (One Thousand only) will be waived off for those who pay all the four instalments before the day scheduled for the distribution of books).
3. No fee (either by Cash or Cheque) will be collected in the school office.
4. The Bank Fee Challan Receipt must be treated as fee payment receipt/bill.
5. The Transport Fee (optional facility) is not included in the school Fee.
6. Payment must be made on or before the due date. Late payment fee will be applicable after the last date of payment.
7. Parents MUST NOT MISS the Fee Challan Book. New Challan book will be chargeable if lost. The Fee Challan Receipt may be asked to produce in the school office in the future if required.
8. The school has made it convenient for the parents to pay the fees in four equal instalments. Parents are requested to pay the fees as per the schedule and never it should be delayed.
9. The Fee is payable at South Indian Bank in the School Campus itself. (Challan Payment).

**SCHOOL FEE PAYABLE ONLY AT  
THE SOUTH INDIAN BANK LTD**

Koramangala Branch, Sevasadan Training Institute,  
8th Main, 3rd Block, Koramangala,  
Bengaluru, Kartataka - 560 034.

**SCHOOL FEES AMOUNT AND SCHEDULE  
CLASSES I - V**

<b>Installments</b>	<b>CLASSES I TO V</b>	<b>Last date of Payment without fine</b>
Installment 1	₹ 9, 200/-	Before Collecting Books
Installment 2	₹ 9, 200/-	August 14, 2023
Installment 3	₹ 9, 200/-	October 31, 2023
Installment 4	₹ 9, 200/-	January 15, 2024

**SCHOOL FEES AMOUNT AND SCHEDULE  
CLASSES VI - X**

<b>Installments</b>	<b>CLASSES VI - VII</b>	<b>CLASSES VIII - IX</b>	<b>CLASS X</b>	<b>Last date of Payment without fine</b>
Installment 1	₹ 9, 400/-	₹ 9, 600/-	₹ 9, 800/-	Before Collecting Books
Installment 2	₹ 9, 400/-	₹ 9, 600/-	₹ 9, 800/-	August 14, 2023
Installment 3	₹ 9, 400/-	₹ 9, 600/-	₹ 9, 800/-	October 31, 2023
Installment 4	₹ 9, 400/-	₹ 9, 600/-	₹ 9, 800/-	January 15, 2024

**IMPORTANT**

Parents must fill up the details as indicated in the Student Record Page in MY HANDBOOK (Student's Handbook – Page number). The details as submitted will be incorporated in the school record for all communication with the parents. The Student Record Page must be filled up before June 07, 2024. In case of any change in the phone number during the academic year, the same must be informed to the office immediately.