

Kindly follow the instructions carefully and strictly and adhere to the dates and schedules as mentioned below in preparations for the Academic Year, 2024-25. Non-attendance to the given schedule will invite confusions and inconvenience, therefore, follow the date and timings strictly.

OPEN DAY / RESULT DAY

CLASS	DATE	TIME
KG Section, I to IV, VI & VII	April 5 th	8:30 to 11:30 am
V, VIII & IX	April 8 th	8:30 to 11:30 am

The Open day for Classes V, VIII and IX may be changed depending on the completion of their final exams.

DISTRIBUTION OF BOOKS

CLASS	DATE	TIME
X	May 9 th	9:00 am to 12:00 noon
I to IV	May 13 th , 14 th & 15 th	9:00 am to 12:00 noon
V to IX	May 16 th , 17 th & 18 th	9:00 am to 12:00 noon
Nursery, LKG and UKG	May 20 th & 21 st	9:00 am to 12:00 noon

Books & stationaries will be issued only on the mentioned dates. Payment can be made through cash/card to the distributor in the counter. The list of class-wise-textbooks/notebooks/stationaries will be displayed at the book distribution area for cross-checking.

SCHOOL RE-OPENING DAY

CLASS	DATE	TIME
X	May 20 th	8:30 am to 3:00 pm
IX	May 27 th	8:30 am to 3:00 pm
V to VIII	May 27 th	8:30 to 11:55 am till May 31 st
KG Section, I to IV	June 3 rd	Half day

REGULAR UNIFORM

1. Measurement for the new uniform is already done. Two sets of new regular uniform for Classes I to X will be given. No Tie for Classes I to IV. Tie for Classes V to X will be changed. Belt will not be changed. Payment towards the new regular uniform must be paid on book distribution days.
2. Parents must purchase bloomers for girls by themselves. The color of the bloomers must be navy blue and it must be minimum six inches above the knee. Sweaters will be available in the school for those who want it. Sweater is not compulsory unless it is really required.
3. No change for the current blue uniform (Wednesdays). Those who require a new set of blue uniform can be purchased after payment on the book distribution day. The current house uniform (Saturdays) and the blue canvas shoes will be discontinued from next academic year.
4. Parents are free to purchase and stitch uniform from any shop/vendor of their choice. The uniforms are made available in the school for the convenience of parents.
5. The ID Card (as updated by the parents) will be issued to the students on book distribution day.

REGULAR SHOES, SCHOOL BAG

1. Avoid buying heavy, uncomfortable and unsized school bags. School bag in normal size and light weight with school logo will be available in the school for those who want to purchase.
2. Sample of regular shoes, school bag and lunch bag will be displayed in the school on the Open Day.
3. The school bag, lunch bag and regular shoes will be available in the school on book distribution day.

SCHOOL FEE AND PAYMENT

1. School Fees Challan Book will be given on the Open day/Result Day. The First Instalment of School Fees must be paid before collecting the textbooks, notebooks/stationeries. Token to collect the books will be given on book distribution day after producing the Fee Challan Receipt in the Office.
2. Online fee payment facility will be made available for the parents. The payment gateway will be via school website (www.stfrancishighschoolssl.com). Parents will have to enter only the Admission Number of the Student in the online portal to do the payment. The admission number will be on the Fee Challan Book
 - Collect the Class Time-table on book distribution day. Receipt/bill must be collected against all payments.

I thank the students who expressed their gratitude to their teachers before the commencement of the exam. This is how they must grow as students. Parents who are interested to thank their child's class teacher please do it in writing on the Open Day, if possible - a thank you card (prepared by the child). Teacher doesn't need any gift. The students' thank you card will be kept in the class for the parents to see them on the Open Day.

School Office will remain open from 9:00 am to 12:00 noon during summer vacation.



Brother Sanil Tharayil, Principal